

# Graduate Certificate Human Resources Management

Are you a working professional with a focus on human resources (HR) or management who dreams of playing a lead role in caring for an organization's most important asset – its people? As a Human Resources Management graduate, you possess specialized knowledge in labour law, occupational health and safety, labour relations and compensation, recruitment, and work in all aspects of HR.

## Career opportunities:

Benefits coordinator, compensation specialist, human resources generalist, labour relations officer, occupational health and safety coordinator, pension and benefit administrator, recruitment coordinator or recruiter, talent acquisition specialist or talent training and development coordinator.



Credential Awarded  
**Graduate Certificate**



Campus  
**Toronto**



Program Code  
**P5452**



Delivery  
**1 Years (2 terms)**



Program Start:  
**Winter (January),  
Spring (May),  
Fall (September)**



Tuition Fees\*  
**For the most up-to-date  
fees, please visit  
[niagaracollegeutoronto.ca](http://niagaracollegeutoronto.ca)**

## Program Outline

### Term One

ACCT9700	Financial and Managerial Accounting
BHRM9306	HR Management Systems & HR Metrics
MGMT9700	Principles of Human Resource Management
MGMT9710	Business Management and Organizational Behavior
MGMT9740	Organizational Training and Development
MGMT9840	Recruitment and Selection

### Term Two

BHRM9440	Organizational Design
MGMT9730	Human Resources Planning
MGMT9800	Compensation Administration
MGMT9810	Employment Law: Special Topics
MGMT9820	Canadian Occupational Health and Safety
MGMT9830	Industrial and Labour Relations
PRAC9900	Field Placement - Human Resources Management

\* Tuition and fees are estimated for the 2023 academic year and are subject to change. If your program is scheduled to continue into the next academic year, please visit [niagaracollegeutoronto.ca](http://niagaracollegeutoronto.ca) for future academic year fees or contact our Admissions Office. Ancillary fees include: Academic Advising, Peer Services, Technology, Career Service, Counselling and Mental Health, Student ID Card, Orientation, Achievement and Records, Student Health Plan, and Alumni.

# Admission Requirements

✔ Postsecondary education transcripts

✔ Proof of English proficiency

If English is your second language, you will need to provide proof of English language proficiency. Niagara College will accept the language proficiency scores outlined in the chart below. The chart represents general admission and may vary from country-specific admission requirements.

Please contact [admissions@niagaracollegeutoronto.ca](mailto:admissions@niagaracollegeutoronto.ca) to learn more about country-specific requirements.

Language Proficiency Test	Minimum overall accepted score for Graduate Certificate programs
Cambridge English Exams (B2 First/FCE, C1 Advanced/CAE or C2 Proficiency/CPE)	176 with no skill below 169
International English Language Testing System (IELTS*) including Indicator Test	6.5 with no individual band under 5.5
Duolingo Language Test	Between 125 - 130
Internet-based (IBT) Test of English as a Foreign Language (TOEFL) including Special Home Edition Test	79-80 with 22 in Writing and 22 in Speaking
Pearson Test of English (PTE)	58+
Canadian Academic English Language Test (CAEL) including CAEL Online Proficiency Test	60 with no individual band less than 50
Niagara College's English for Academic Preparation (EAP)	Completion of Level 5 English for Academic Preparation (EAP) program with 75% and no individual grade under 50%
The Language Gallery Canada**	UPP Level 6
Toronto School of Management**	EAP Level 6

\* Niagara College – Toronto recognizes the IELTS Academic tests. The IELTS General tests are not accepted for admissions to academic programs. Please note, meeting or exceeding the minimum score requirements does not guarantee admission to Niagara College - Toronto.

\*\* The Language Gallery Canada and Toronto School of Management are Niagara College – Toronto recognized ESL pathway partners.

**Apply Now!**



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