







# Diploma in **Business** Management co-op

Non Co-op option also available



**Start Dates** 

January, March, May, July, September, November



**Program Schedule** 

Daytime | Evening



## **Program Duration**



1-16



**>>** 







24 weeks



This two-year Co-op diploma is ideal for leaders of tomorrow who want to gain interdisciplinary skills to pursue an international business management career and go global. Develop the leadership and problemsolving skills top employers are universally looking for in an effective manager.



# Program Highlights

- Develop the necessary skills and knowledge to become an effective manager
- Enhance your personal and professional skills
- Hone your cognitive & problem-solving skills
- Work effectively across cultures and in different countries
- Understand how to create effective communication strategies
- Strengthen your resume with Canadian work experience
- Co-op placement in the field of studies (Terms & Conditions apply)



Learning Partners



Perlego





















### **Co-op Experience**

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.



#### Modules

- Fundamentals of Business Communications
- Principles of Accounting
- Business Environment
- Managing Financial Resources
- Organizational Behaviour
- Marketing Principles

- Business Decision Making
- Research Project
- Financial Accounting and Reporting
- Personal and Professional Development
- Human Resources Management
- Project Management

- Information Management
- Operations Management in Business
- Business Work Experience
- Business Ethics
- Work Placement



# Career Opportunities

- Marketing and Sales Manager
- Project Coordinator
- Retail Manager
- Manager Human Resources
- Business Manager
- Account Manager
- Office Manager
- Management Planning Coordinator

# **Admission Requirements\***

- Have an Ontario Secondary School Diploma or equivalent or
- Be at least 18 years of age and pass the Wonderlic Test

#### For non-native English speakers:

- Successful completion of TSoM EAP Level 4 or
- IELTS 5.5 or equivalent or pass the TSoM English Assessment

\*Please visit TorontoSoM.ca for more information about our admission requirements

^ Students will be offered paid or unpaid entrylevel positions related to their field of studies. The Career Services Department will provide full support to students on booking and preparing for interviews. It is the student's responsibility to perform well during all interviews as well as during the full length of the co-op term. Placements are subject to availability and will vary based on the program, season and job market changes as well as the student's English level and previous professional and academic experience. Should the co-op placement not be available the student will be required to complete a Capstone Project as an alternative to graduate from the program.

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